

SELECTBOARD MEETING MINUTES

Tuesday, April 8, 2021, 5:30 p.m, via Zoom

Present: Selectboard members Richard Baker, Christopher Martin, and Michele Gonzales; Town Clerk Bobbi Brimblecombe; Visitors: Heather Bent, Seleste Weeks, Alana Vaillancourt, Scott Ciampi (Road Crew); Shauna Clifford (VTrans)

At 5:30 p.m. the meeting was called to order by Chair Chris Martin

Changes or additions to the agenda: Announcements, Lloyd curb cut, Annual Financial Plan

Public Comment: none

Minutes: Approved minutes of March 16 and March 30

Oaths: Michele Gonzales and Chris Martin were sworn in. The Board accepted her resignation as Lister. Bobbi will post the vacancy.

Announcements: The Northeast Kingdom Solid Waste District is holding a Household Hazardous Waste collection at the Old Schoolhouse Common on August 28th. River House Yoga will be holding outdoor yoga classes at the Martin Covered Bridge property.

Animal Control: Heather explained that she is the founder of Potters Angels Rescue and the organization just purchased Four Paws Inn shelter and dog daycare. Bobbi approached her about the animal control officer position. She is concerned about the amount of time required because she lives in Randolph, but Alana and Seleste may be able to help out. There was discussion of the duties of the Animal Control Officer and the logistics. Rich moved to appoint Heather, Seleste, and Alana as Animal Control Officers. Chris seconded. All in favor.

Highways: Shauna Clifford, VTRans District 7 Project Manager attended the meeting to discuss highway issues. She offered to help the Town write a scope of work for the School Street Bridge. Bobbi will submit a grant application for the bridge, and for paving some of the Class 2 roads. Shauna suggested applying for a grant for a new membrane for Nasmith Brook Road bridge next year.

Permit: Albert St. Cyr applied for a permit to excavate under Hollister Hill Road to run a power line under the road. Scott indicated that the Road Crew doesn't have any concerns The Board approved the permit with conditions.

Dump Truck Financing: Chris moved to borrow \$110,000 from Union Bank for 5 years at a rate of 1.76%. Rich seconded – all in favor.

Generator: Scott got a quote from Brook Field Service for a generator for the Town Garage. Scott recommends adding the optional snow stand and surge protector. Bobbi explained that not having a generator is a safety issue because of the difficulty of opening the garage doors manually. Rich

moved to buy the generator with two additions and maintenance plan, for a total cost of \$10,774. Chris seconded – all in favor.

Hydroseeder: We budgeted \$15,000, and we will receive a grant for \$6,000. Scott received a quote for \$16,037.50. Rich moved to purchase the hydroseeder. Chris seconded – all in favor. Scott noted that the town will need to purchase a trailer for the pressure washer, since that trailer will be used for the hydroseeder. Scott will get prices. The Board will advertise the mulcher for sale.

Uniforms: The Board discussed the uniform service. They will discontinue the service for the 4th (temporary) driver.

Winter Sand: Jim Paradee is not hauling sand this year. Newton Construction will haul it for 6.89 per yard. They will hold this price for two years. The sand is \$7.50 per yard if we pre-buy it. Chris moved to purchase the sand for \$7.50 per yard and hire Newton Construction to do the hauling. Rich second – all in favor.

Signs: The Board discussed the stop and yield sign inventory, and speed limit signs. The Road Crew will check to make sure no speed limit signs are missing.

Curb Cut: Jonathan Lloyd applied for a permit to put in a driveway on Lower Depot Road. Rich moved to approve it. Chris seconded. All in favor.

Annual Financial Plan: The Board approved the annual financial plan and authorized.

Organization: Rich moved to appoint Chris as Chair. Michele seconded. All in favor. Meetings will be the first and third Tuesday at 5:30. Notices will be posted at the Town Office, Post Office, and Village Store. The newspaper of record will be the Times Argus.

Dogs: The Board will waive the late fees this year.

COVID Update: The Board will continue to keep the building closed until their next meeting. Bobbi noted that the Health Department website shows Marshfield as having several cases. Another town employee contacted the Health Department and learned that the cases are localized to two households.

Village Office: Chris is going to update the estimate for carpet in the Village space.

Library Entrance: Chris met with Michael Stark about the side entrance. Michael prepared a couple of sketches and proposals. Librarian Susan Green is looking into grant opportunities and will attend a future meeting to discuss the proposals.

Expenses, Permits & Payroll: Selectboard members read and signed reports for General Expenses and Payroll and authorized Rich to sign them.

Executive Session: Rich moved at 8:25 to enter executive session to discuss a legal matter. Chris seconded. All in favor. The board returned to open session at 8:30.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the April 8, 2021 Selectboard Meeting.
A True Record. Attest, _____, Town Clerk
